

Hawsker-cum-Stainsacre Primary School

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Acting Headteacher: *Mrs Sam Wilson*



Admissions Policy

The Standard Number for this school is twelve. The Standard Number refers to the number of children who may be admitted to the first year of entry in any academic year.

The Governors admit rising fives. The Governors will adhere to the admissions criteria set out below. Within each of the defined categories, precedence will be given to children of statutory school age.

The admission of pupils with a statement of Special Educational Needs is dealt with by completely separate procedure. Such children will be admitted to Hawsker-cum-Stainsacre Primary School if our school is named on the statement. This is a statutory entitlement under S.324 of the Education Act 1996.

We recognise that some children may not be quite ready to start school on a full-time basis from September. Therefore children whose 5th birthday falls between 1st September and 30th April will start full-time in September after an initial two week graded introduction. Children whose 5th birthday falls between 1st May and 31st August can have the option to do mornings only from September to the Christmas break and then come to school full-time from January.

The Governors will admit children in each school year up to, but not exceeding the school's Standard Number (12). If the number of requests exceeds the number of places available, the following criteria apply in order of priority:

1. Children whose home address is in the area served by the school.
2. Children who have brothers or sisters attending the school.
3. Children whose parents choose the school on denominational grounds.
4. Children who have strong family connections with the school.
5. Children whose parents have any other reason for their choice.

If the school does not have enough places for all the children in one of the above categories, priority will be given to children who fulfil more than one of the admission criteria. If there are still insufficient places, a final decision will be made on the radial distance from home to school. Parents of children who are unsuccessful in gaining a place will be informed in writing on the date laid down by the LEA, and will be told of their right to appeal.

Appeals

Parents who wish to appeal against the Governors' decision not to offer a place to their child, must do so by writing to the Local Education Authority Appeals Committee. The Appeals Committee will consider the appeal and notify parents of their decision within 14 days.

Admissions into years other than reception will be on a waiting list basis and the allocation of places will be in line with the above order of priority.

Parents who live outside the area normally served by the school are advised to visit their designated area school in the first instance.

Parents who are considering sending their child to our school are welcome to visit at any time, by making an appointment to see the Headteacher.

Policy adopted by Full Governing Body March 2017

Review Date: March 2018